

# QUICK GUIDE TO REFERENCING: THE HARVARD REFERENCING STYLE

In your text, indicate when you are using someone else's ideas or words.

## Paraphrase

Delpit (1995: 47) claims that teaching methodologies that are supposed to be empowering can in fact be disempowering.

## Direct quote

As Delpit asks: "Will black teachers and parents continue to be silenced by the very forces that claim to 'give voice' to our children?" (Delpit 1995: 47)

You need to include the **name** of the author, the **date** of publication of the text and the **page number** you are referring to. If you are citing from an internet site, you do not need a page number, but you still need to indicate the author and the date.

In your bibliography, write down the full reference.

## Books

Delpit, Lisa. 1995. *Other People's Children: Cultural Conflict in the Classroom*. New York: The New Press.

Include the name of the author, the date of publication of the book, the name of the book, the city of publication and the name of the publisher.

## Articles in books

Leibowitz, Brenda. 2000. The importance of writing and teaching writing in the academy. In *Routes to Writing in Southern Africa*, Brenda Leibowitz and Yasien Mohamed, Eds. Cape Town: Silk Road Publishers.

Include the name of the author, the date, the name of the chapter or article in the book, the name of the book (in italics), the name of the editor/s of the book, the city of publication and the name of the publisher.

## Articles in journals

Lillard, A. 1998. Wanting to be it: children's understanding of intentions underlying pretense. *Child Development*. 69(3): 981-993.

Include the name of the author, the date, the name of the journal article, the name of the journal (in italics), the volume and issue numbers of the journal, and the page numbers of the article. Some journals do not have an issue number, in which case you just write the volume number.

## Internet sites

McKiernan, G. 1996. *Project Aristotle(sm): automated categorization of Web resources*. [Online]. Available: <http://www.public.iastate.edu/~CYBERSTACKS/Aristotle.htm> [4 September 1996]

Include the name of the author, the date of publication, the name of the website, the URL address and the date on which you visited the site.

For more detailed information, visit UCT's Information Literacy web-site at <http://www.lib.uct.ac.za/infolit/bibl.htm>

